

**ASSETS OF COMMUNITY VALUE
EXPRESSION OF INTEREST/INTENTION TO BID FORM**

Completed intention to bid forms should be submitted by e-mail to planning@lbhf.gov.uk. There is no fee.

Please read the accompanying guidance when completing this form. If you have any queries, please contact planning@lbhf.gov.uk

ABOUT YOU	
Your title (eg Mr, Mrs etc)	
Your full name	
The address where we may contact you, including your postcode	
Your telephone number	
Your e-mail address	
Your role within the nominating organisation	
Two further names and telephone numbers (in case you are not available)	

ABOUT YOUR ORGANISATION	
Name of organisation	
Type of Organisation (tick where applicable)	
Neighbourhood Forum	
Charity (include Charity registration number)	
Company limited by guarantee that is non profit distributing (include registration number)	
Community interest group	
Industrial and provident society that is non profit distributing	
An unincorporated body (with at least 21 members and is non profit distributing)	

ABOUT YOUR ORGANISATION: SUPPORTING EVIDENCE	
Please provide a the following where relevant to your organisation	
Memorandum of Association	
Articles of Association	
Companies House return and details of current directors and secretary	
Constitution/ Terms of Reference	
Standing Orders	
Registration form and Interest statement for community interest company	

ABOUT YOUR ORGANISATION: QUALIFYING CRITERIA	
<p>Local Connection Please provide evidence that your body's activities are wholly or partly concerned with The Royal Borough of Kensington and Chelsea or with a neighbouring authority's area.</p>	
<p>Distribution of surplus funds For organisations other than Town and Parish Councils, please confirm and provide evidence that any surplus made by the group is wholly or partly applied for the benefit of the area covered by the Royal Borough of Kensington and Chelsea or a neighbouring London borough.</p>	

ABOUT THE NOMINATED ASSET	
Name of asset	
Address of asset, including post code	
	(please provide an Ordinance Survey plan if possible)

By submitting this form we understand that we are requesting that our group be treated as a potential bidder in relation to this asset and this may trigger the full moratorium period under Section 95 of the [Localism Act 2011](#).

Your Signature

Date of nomination